

08 FEB 2022

TEMPORARY LODGING ALLOWANCE AGREEMENT

The Housing Service Center (HSC) will assist you in obtaining suitable living quarters, either in government quarters or in the local community. You must aggressively seek housing until you have secured a home. To help you understand more about Temporary Lodging Allowance (TLA), the following information is provided.

Initial

\_\_\_\_\_ You are allowed a maximum of 60 days of TLA upon arrival.

\_\_\_\_\_ If approved for economy housing, after the initial 10 days, you must complete a minimum of two showing tours per each additional 10 day period. A single showing tour consists of at least five residences.

\_\_\_\_\_ After 30 days in TLA, you will be required to have approval from your chain of command to continue receiving TLA payments.

\_\_\_\_\_ Work requirements do not justify the inability to complete tour requirements.

\_\_\_\_\_ Delays to occupying permanent housing due to personal convenience (i.e. arrival of privately owned vehicle or Household Goods, awaiting family arrival) will result in termination of TLA.

\_\_\_\_\_ If you refuse the offer of government quarters, TLA will terminate on the date the government quarters were expected to be available for occupancy.

\_\_\_\_\_ TLA extensions will not be approved for reasons of personal preference or convenience.

\_\_\_\_\_ Extensions beyond 60 days must be submitted with an endorsement from your Commanding Officer (CO)/ Officer in Charge (OIC) indicating specific reasons beyond your control and submitted ten days in advance of expiration of the 60-day TLA period.

\_\_\_\_\_ Extensions beyond 60 days are rarely approved. Regardless of military branch and rank, all extensions must be approved by the CO, U.S. Naval Support Activity, Naples, Italy.

I have read and understand the above information and have received a copy.

\_\_\_\_\_ Name

\_\_\_\_\_ Date Arrived

\_\_\_\_\_ Signature

\_\_\_\_\_ Date